



## JOB POSTING – Blue Ocean Golf Club

<b>Position Title:</b>	<b>Assistant Golf Professional</b>	<i>Blue Ocean Golf Club is a public 18-hole championship golf course with a full service golf shop, covered practice facility, golf academy, clubhouse and the Blue Ocean Bar &amp; Grill. Located in beautiful Sechelt BC on the scenic “Sunshine Coast,” Blue Ocean offers guests a great golf and culinary experience with exceptional service, stunning scenery, and meticulous course conditioning.</i>
<b>Department:</b>	Golf Operations	
<b>Reports to:</b>	Head Golf Professional	
<b>Job Type:</b>	Seasonal, Full Time	
<b>Application Deadline:</b>	May 7, 2018	
<b>Start Date:</b>	ASAP	

### POSITION OBJECTIVE

1. To support the Head Golf Professional in the proficient operation of the Golf Department.
2. Provide exceptional golf instruction, customer service, retail sales, tee sheet management and team supervision.

### DUTIES AND RESPONSIBILITIES

- Ensuring tee times are booked and checked in accurately
- Provide lessons to adult and junior golfers. Assist in managing the Junior Golf Program
- Assist in keeping the Golf Shop tidy, merchandised and set to sell
- Sell golf related merchandise including balls, shoes, clothing, accessories, equipment, etc.
- Opening/Closing Golf Shop and cashing out in a timely and accurate fashion
- Acting as “Manager on Duty” when required
- Attending to guest requests and complaints as required
- Effective supervision of outside services to ensure efficient use of labour and guest satisfaction
- Working cooperatively with other team members in all departments
- Assisting with large groups and tournaments to ensure that guests’ expectations are exceeded
- Arriving on time reliably and in a presentable manner
- Perform other duties and tasks as required by the Head Professional and General Manager

### REQUIRED SKILLS, KNOWLEDGE AND ABILITIES

1. **Technical Skills and Knowledge**
  - PGA of Canada CFM or Class A
  - Minimum 1 season experience as a golf instructor
  - Problem solving and decision making abilities
  - Familiarity with Golf POS Software, and Microsoft Office programs an asset

*GolfBC’s Mission*

To be the recognized leader in providing **great golf experiences, exceptional team performance,** and a **sound return on investment...every day**

## **2. Abilities**

- High level of organizational skills
- Exceptional communication skills
- Quick evaluation and decision making abilities
- Strong comprehension of English Language (oral and written)
- Must be able to work in a fast-paced environment
- Energetic and motivated to succeed within the Golf environment
- Ability to work in an unsupervised environment

## **WORK CHARACTERISTICS**

- May require some heavy lifting
- Mostly indoor work with some outdoor work required
- Will be required to work on a shift basis, including weekends, evenings and holidays when necessary

## **COMPENSATION AND BENEFITS**

- Seasonal Full-Time / Part-time in winter
- \$17 per hour
- 80% of teaching revenue
- Complimentary stand-by golfing privilege
- Complimentary spousal golfing privilege
- 50% off 1 meal per shift while working
- Option to purchase goods from the Golf Shop at cost +10%

**Please send your resume and cover letter to:**

Head Golf Professional, Ed Boni

[eboni@blueoceangolf.ca](mailto:eboni@blueoceangolf.ca)

[www.blueoceangolf.ca](http://www.blueoceangolf.ca)

**Posting closes: May 7, 2018**